Binnacle

Development by:

Óscar David López Bárcenas

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| Sitio Web “Barquillos.Chock” | |
| Company´s name:  Barquillos.Choc | Company´s name: |
| Client: Jairo Daniel Barrera Pérez  Email: Jbarrera041@gmail.com |
| Processing period: 02/02/2018  03/04/2018 |
| Responsible for the update:  Óscar David López Bárcenas |

Content

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| Activity identifier | Activity | Start / date | End / date | Responsible | Initials | Changes/  Observations | Signature |
| 1 | Meet with the other teams | 02/02/2018 | 02/02/2018 | All | All | We participate in the exhibition of the teams to select our project. |  |
| 2 | Choose the team | 02/02/2018 | 02/02/2018 | All | All | We selected the team with the project that pleased us to work. |  |
| 3 | Explain us their company | 02/02/2018 | 02/02/2018 | Jairo Daniel Barrera Pérez | JDBP | He exposed us to his company, the role of it, what is its objective and what do they need us to do for them. |  |
| 4 | ´  Taking first requirements | 02/02/2018 | 02/02/2018 | All | All | Take note of the first functional and non-functional requirements, according to what the client stated. |  |
| 5 | First meeting whit our new work-team | 02/02/2018 | 02/02/2018 | All | All | Dialogue about our work and what we can offer, agree as a team on how to work. |  |
| 6 | Establishment of the project | 02/02/2018 | 02/02/2018 | All | All | Decision from Barquillos.choc team about that is what they will want as a project so that we can go working on it. |  |
| 7 | Creation of a communication group | 03/02/2018 | 03/02/2018 | Mayrani Reyes Galán | MRG | Creation of a group for direct communication between the manager of the "Barquillos.choc" company and our enganget manager. |  |
| 8 | Analysis of company´s information | 04/02/2018 | 06/02/2018 | Mayrani Reyes Galán  Óscar David López Bárcenas | MRG /  ODLB | Analysis of the first data provided by the company, to begin our documentation and learn more about the company. |  |
| 9 | First minute drafting | 02/02/2018 | 02/02/2018 | Óscar David López Bárcenas | ODLB | Drafting of the first minutes of the meeting, capturing in it all that was seen, agreed and discussed in the meeting of the work teams. |  |
| 10 | First partial activity delivery | 11/02/2018 | 11/02/2018 | Óscar David López Bárcenas | ODLB | Delivery and upload of the first activity, where basic information of the company is captured. |  |
| 11 | Assignment of development roles | 16/02/2018 | 16/02/2018 | Mayrani Reyes Galán | MRG | Establishment and distribution of the necessary roles for the realization of the project to each member of our team |  |
| 12 | Stakeholders’ table | 16/02/2018 | 16/02/2018 | Erick Antonio Mejía Meza | EAMM | Realization of the importance and information table of the Stake-Holders. |  |
| 13 | Investigation from the theoretical framework | 17/02/2018 | 18/02/2018 | José Eduardo Soreque Ávila | JESA | Research regarding the theoretical framework with which we will work on our project. Even without expressing the final choice of the team |  |
| 14 | General purpose definition | 17/02/2018 | 18/02/2018 | Mayrani Reyes Galán | MRG | Drafting of the general objective that we pursue for the satisfactory fulfilment of our project, through the methodology SAMRT |  |
| 15 | Creation of methodological objectives | 17/02/2018 | 18/02/2018 | Mayrani Reyes Galán | MRG | Drafting of the objectives that will help us to fulfil our main objective, through the succession of each of them. |  |
| 16 | Life cycle selection | 17/02/2018 | 18/02/2018 | Erick Antonio Mejía Meza / Óscar David López Bárcenas | EAMM  ODLB | Research, selection and justification of our life cycle to use in our project. |  |
| 17 | Investigation from software management tool | 17/02/2018 | 18/02/2018 | José Eduardo Soreque Ávila / Mayrani Reyes Galán | JESA  MRG | Research related to a software quality management tool, with which we will work on our project. |  |
| 18 | Second minute drafting | 17/02/2018 | 18/02/2018 | Óscar David López Bárcenas | ODLB | Drafting of the second meeting minutes, capturing in it all that was seen, agreed upon and discussed in the meeting of the work teams. |  |
| 19 | Delivery of the second activity | 18/02/2018 | 18/02/2018 | Óscar David López Bárcenas | ODLB | Delivery and upload of the second activity, where updated information of the company is recorded. |  |
| 20 | Definition to the multimedia content | 18/02/2018 | 18/02/2018 | Erick Antonio Mejía Meza | EAMM | Meeting with the client to define the multimedia content to be used on the site |  |
| 21 | Start coding the structure of the site | 18/02/2018 | 20/02/2018 | Óscar David López Bárcenas / Erick Antonio Mejía Meza | ODLB  EAMM | Start the work of coding some sections of the site. |  |
| 22 | Start making the multimedia content | 18/02/2018 | 20/02/2018 | Erick Antonio Mejía Meza / Mayrani Reyes Galán | EAMM  MRG | Develop some of the multimedia elements that the site will contain |  |
| 23 | Place the multimedia sections of the site | 18/02/2018 | 20/02/2018 | José Eduardo Soreque Ávila / Óscar David López Bárcenas | JESA  ODLB | Locate the best section where to place the multimedia elements within the structure of the site. |  |
| 24 | Establishment form next meeting date | 18/02/2018 | 20/02/2018 | Mayrani Reyes Galán | MRG | Set and schedule the next meeting with the client and team members. |  |
| 25 | Documentation | 24/02/2018 | 26/02/2018 | Óscar David López Bárcenas | ODLB | Perform the emptying and filling of the blog updating the data collected until today. |  |
| 26 | Develop | 05/03/2018 | 16/03/2018 | Óscar David López Bárcenas | ODLB | Coding the site structure and functionality |  |
| 27 | Testing | 17/03/2018 | 17/03/2018 | José Eduardo Soreque Ávila | JESA | Testing the functionality from the site and the correct navigation. |  |
| 28 | Presentation | 19/03/2018 | 19/03/2018 | All | All | We show the functional and aesthetically attractive site, in addition to fulfilling the requested |  |
| 29 | Updating | 19/03/2018 | 23/03/2018 | Erick Antonio Mejía Meza | EAMM | Correction of the failures found and improvement of the points observed in the presentation of the site |  |
| 30 | Drafting the user and super-user’s manuals | 24/03/2018 | 03/04/2018 | Óscar David López Bárcenas / Mayrani Reyes Galán | ODLB  MRG | Drafting the manuals to instruct the correct use and functionality form the site and all its buttons. |  |
| 31 | Final delivery of the project | 05/04/2018 | 05/04/2018 | All | All | Final delivery of the project and delivery of manuals for its correct use |  |